

Checklist for YES Corps

1. Complete registration packet with a parent (a parent must sign most forms, front and back). Write legibly and answer questions accurately. Return the following:
 - a) **Registration Form** - include an email address.
 - b) **Liability Waiver**- parents must sign both sides.
 - c) **Parent Statement of Understanding**
 - d) **Climbing Wall Liability**- not needed if one is already on file.
 - e) **Volunteer Application**
 - f) **Job Description** – read before signing.
2. One of the goals of the YES Corps program is to provide job experience and teach responsible work ethics. As part of the experience, participants will be scheduled for a “job interview.” (A parent may attend.)
3. Participants are responsible for attending mandatory weekly meetings, times and locations to be announced.
4. Prior to being absent, participants must call the YMCA, 662-3100, and leave a message.
5. An orientation meeting will be held at the YMCA, date and time to be announced. It is mandatory that parents (or a parent) attend.
6. Transportation to and from the YMCA, lunch, and snacks are not included.
7. YES Corps schedules (showing the group’s location) are provided at least one week in advance. The YES Corps Director will always have a cell phone. Parents can relay messages through the YMCA, 662-3100.
8. Return the required forms to the YMCA and pay the registration fee. CPR and First Aid class dates will be announced at later dates.
9. Look at the work schedule for the upcoming week and plan accordingly.
10. Remember:
 - a) **Be on time.**
 - b) **Sign in and out on the timesheet.**
 - c) **Assist the program directors by following their instructions**
 - d) **Report any problems.**
 - e) **HAVE FUN! Thank you for volunteering your help! You are going to have a blast!**